

St. Peter's School

TUITION POLICY

REGISTRATION FEE

An annual registration fee, due at time of registration, is required to enroll a student at St. Peter's School. Tuition will be reduced by the amount of the registration fee. All tuition, fees and fines must be current or paid in full from prior years, before a student will be enrolled for a new school year.

TUITION PAYMENT OPTIONS

To enroll a student the parent/guardian must complete and sign an agreement accepting financial responsibility for the student tuition. The guarantor of payment will be clearly identified on the agreement. The following payment options are available to the tuition guarantor:

1. Payment in full by June 1st (2% tuition discount will be recognized); or,
2. Payment in full by August 1st (no discount); or,
3. Payment plan through FACTS Management Company.

A family must submit notice in writing and meet with the Tuition Office should the financial situation of the guarantor change such that they might need to enter into an alternative payment plan. Failure to contact the Tuition Office in these circumstances will result in the tuition being considered delinquent.

TUITION ASSISTANCE

St. Peter's will offer various forms of financial aid to assist families in payment of their tuition.

1. Non-need based programs will be offered from time to time (e.g., SCRIP Program, Kroger Community Rewards).
2. Financial Aid – A financial aid form must be completed annually for families who require tuition assistance for the coming school year.
 - a. Notice of application deadlines will be communicated to all student guarantors annually.
 - b. Tuition Assistance forms and application requirements will be available from the Schools, Tuition Office, and on St. Peter's School website.
 - c. Forms filed after the deadline will be considered only in unique circumstances.
 - d. Parents requesting financial aid will be required to assist the schools in fund-raising and/or as school volunteers.
 - e. Families with past due tuition accounts will not be eligible for future assistance.

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LATE ENROLLMENT/EARLY WITHDRAWAL

Students who enroll or withdraw after the school year has begun will be assessed tuition on a pro-rata basis. For families who have opted to pay tuition on a payment plan the number of remaining payments will be determined by their date of registration with the understanding that the month of May will be the last payment month.

FEES

Additional fees will be charged for those courses that use consumable materials. Fees will be disclosed at the time of registration to student families.

DELINQUENT TUITION AND FEES

All tuition, fees and fines must be Paid In Full when due. In the case of a delinquent account for which alternate payment arrangements have not been approved by the close of the second month of delinquency, the financial guarantor of the student will be contacted by phone and in writing (regular and registered mail) informing them that the student is to be withdrawn from school until the account is current. The guarantor of the student will be notified by phone and in writing that the student is allowed to return to school upon bringing the account to a current status. All tuition, fees and fines must be current or paid in full from prior years, before a student will be enrolled for a new school year.

GRADUATING SENIORS

Tuition, fees and fines for graduating seniors must be PAID IN FULL by April 30th (or according to the approved FACTS payment schedule and the account is current) of their senior year.

Unpaid balances will result in the ineligibility of seniors to take final exams (i.e., which will result in the withholding of their diploma and non-release of final academic transcripts).

The finance department will make determination that senior accounts have been satisfied. For those accounts not paid in full, the Principal, Pastor/Superintendent and the finance department will make the decision to allow seniors to take exams based on approved payment arrangements.